

# RECRUITMENT PROCESS



**CANDIDATE SEARCHING /  
SPONTANEOUS APPLICATION**



**PROFILE'S INTEGRATION  
ON THE HR PLATFORM**



**APPLICANT'S  
QUALIFICATION**



**FACE-TO-FACE OR  
REMOTE INTERVIEW**



**COMMUNICATION AND  
INTEGRATION INTO THE  
COMPANY**



**FINANCIAL PROPOSAL**



**DECISION MAKING WITH  
THE OPERATIONAL  
MANAGEMENT**



**INTERVIEW OR  
TECHNICAL TEST**



**PRESENTATION AND SELECTION  
OF PROFILES WITH THE  
OPERATIONAL MANAGEMENT**

# WELCOMING NEW HIRES



**TEAM BREAKFAST MEETING  
WITH A GET-TO-KNOW-YOU  
ICEBREAKER**



**FIRST OFFICE VISIT AND  
QUICK LOOK AT THE  
COMPANY POLICIES**



**OBTAIN OFFICE SUPPLIES  
(FURNITURE, ACCESS CARD)**



**SHARE ENTREPRISE-  
RELEVANT INFORMATION  
AND DOCUMENTATION**



**ASSIGN A MENTOR FOR THE  
ONBOARDING PROCESS**



**WELCOME KIT (FULL OF  
BRANDED SWAG)**



**ENJOY THE AMEXIO  
ADVENTURE !**